

SILVERTHORNE TOWN COUNCIL
Meeting Minutes
Wednesday, June 22, 2011

CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:

Those members present and answering Roll Call were Mayor Dave Koop, Council Members David Anderson, Vince Lanuza, David Preaus, Bruce Butler and Ann-Marie Sandquist. Staff members present were Town Manager Kevin Batchelder, Attorney Jerry Dahl, Chief Mark Hanschmidt, Administrative Services Director Donna Braun, Recreation Director Joanne Breigenzer, Public Works Director Bill Linfield, Community Development Director Mark Leidal, Planning Manager Michael Johnson, Assistant to the Town Manager Ryan Hyland and Town Clerk Michele Miller.

Town Attorney Gerald Dahl requested two additional items be added to the agenda, Action Items: C. Consideration of Property Appraisal for River's Edge Park, D. Consideration of the Darrick Wade resignation letter.
Council agreed and revised the agenda.

STAFF COMMENTS:

Breigenzer updated Council on the events at the Recreation Center.
Linfield updated Council on the traffic and construction in Silverthorne.

COUNCIL COMMENTS:

None.

CONSENT CALENDAR:

BUTLER MOVED TO APPROVE THE CONSENT CALENDAR INCLUDING THE MINUTES FROM JUNE 8, 2011. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

CITIZEN COMMENTS:

Jennifer Kermode, Summit County Housing Authority, informed Council that Housing Colorado has awarded the Smith Ranch Project a design charrette that will occur during their three day annual conference. This is a great opportunity for the Housing Authority and Town of Silverthorne for Housing Colorado to work on this project. It is an estimated value of approximately \$40,000.

PUBLIC PRESENTATIONS:

None.

LIQUOR BOARD:

A. **Kum & Go LC dba Kum & Go #907 – Renewal of 3.2% Beer Retail Liquor License (off premise)**

BUTLER MOVED TO APPROVE KUM & GO LC DBA KUM & GO #907, RENEWAL OF 3.2% BEER RETAIL LIQUOR LICENSE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

PUBLIC HEARINGS:

BOARD OF ADJUSTMENT:

None.

ACTION ITEMS

A. Final Site Plan – AutoZone Silverthorne, 120 W. 6th Street, Lot 1, Summit Motor Sports Subdivision

Lina Lesmes, Planner II, presented the project. The Applicant, George Lane, is requesting approval of a Final Site Plan for a 6,800 square foot AutoZone store. She reviewed her staff memo and requested approval with conditions.

Mike Houx, BHH Partners, the applicant is pursuing CDOT special use permits with CDOT and they don't anticipate any issues. They don't view any of the conditions recommended by Staff as problematic.

Council questions.

Sandquist thanked the applicant for considering the comments and working on them. The project applications currently being considered are being reviewed under the current code, and the applicant is doing a good job adhering to that.

Lanuza supports the project.

Butler stated that clearly there is interest in creating a small town core around this area. He thanked the applicant for considering the previous Council comments. He feels it will create some great synergy on this corner of Town.

Koop stated it makes the process a lot easier when the applicant listens to Council comments and makes changes appropriately. He supports the project.

SANDQUIST MOVED TO APPROVE THE AUTOZONE FINAL SITE PLAN WITH PLANNING COMMISSIONS RECOMMENDED CONDITIONS:

- 1. THAT ALL EXTERIOR LIGHT FIXTURES BE FULLY SHIELDED FIXTURES THAT PROJECT LIGHT BELOW THE HORIZONTAL PLANE PASSING THROUGH THE LOWEST LIGHT-EMITTING PART OF THE FIXTURE, AS REQUIRED BY SECTION 4-6-13.E.2.**
- 2. THAT ALL FREESTANDING LIGHT FIXTURES BE SETBACK FROM THE PROPERTY LINES A DISTANCE AT LEAST EQUAL TO THE TOTAL HEIGHT OF THE LUMINAIRE, AS REQUIRED BY SECTION 4-6-13.E.3.F.**
- 3. THAT ALL OF THE CONCERNS OF THE REFERRAL AGENCIES BE ADDRESSED TO THEIR SATISFACTION.**

MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL PRESENT.

B. Appointment of Planning Commissioners

Community Development Director Mark Leidal reviewed the staff report and requested Council appoint one applicant as a regular Planning Commissioner with a term to expire in July 2014 and an alternate with a term to expire in July 2012. The applicants were interviewed at a special meeting June 21, 2011.

Sandquist thanked the applicants for their interest

Butler thanked Fin Doyle for his service to the Planning Commission.

BUTLER MOVED TO APPOINT BOB KEIBER TO THE PLANNING COMMISSION WITH A TERM TO EXPIRE IN JULY 2014. MOTION SECONDED. MOTION PASSED

UNANIMOUSLY BY COUNCIL PRESENT. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

PREAUS MOVED TO APPOINT BONADEA DICKE AND STAN KATZ TO THE PLANNING COMMISSION AS ALTERNATES WITH A TERM TO EXPIRE IN JULY 2012. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

C. Consideration of River's Edge Park Property Appraisal –

Community Development Director Mark Leidal presented two quotes to obtain an appraisal on the River's Edge property. The two appraisal estimates came in, Ebert Appraisal \$2000.00, and Gary Tucker \$3,500.00, it would take approximately sixty days. He has had conversations with the current owner, Sam Brown on the value of the property. He requested direction from Council to acquire the appraisal.

BUTLER MOVED TO INSTRUCT STAFF TO CONTRACT WITH EBERT APPRAISAL TO GIVE AN APPAISAL FOR RIVER'S EDGE PARK. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

D. Consideration of the Darrick Wade Recognition Letter

Town Attorney Jerry Dahl stated the letter of recognition submitted by Wade is effective immediately. He reviewed Section 3.6 Vacancies of the Home Rule Charter. Council must declare a vacancy by first making a motion. Once the declaration is made the Council must fill the vacancy by appointment, not less than ten days but not more than thirty days after the declaration. He reviewed the qualifications to hold the office. Letters of interest could be submitted by interested individuals.

Council discussed Council meeting dates and appointment timeframes.

Anderson asked if letters of interest are submitted.

Batchelder stated yes that is how it has been done for the last two vacancies.

Lanuzza stated he would like to appoint sooner than later.

Preaus expressed concern for such a short time to allow for letters of interest to be submitted and asked if a special meeting could be called to allow more time to make a decision.

Council discussed Council meeting dates and options.

SANDQUIST MOVED TO DECLARE A VACANCY IN THE OFFICE OF COUNCIL MEMBERS IN LIGHT OF THE JUNE 22, 2011, DARRICK WADE LETTER OF RESIGNATION. MOTION SECONDED. MOTION PASSED BY COUNCIL. PREAUS NAY

DISCUSSION ITEMS:

None.

EXECUTIVE SESSION:

None.

INFORMATIONAL:

- A. **SPORT Committee Meeting Minutes – May 19, 2011**
- B. **Planning Commission Meeting Minutes – June 14, 2011**
- C. **April 2011 Sales Tax Report**

SANDQUIST MOVED TO ADJOURN. MOTION SECONDED. MEETING ADJOURNED AT 7:05 P.M.

DAVE KOOP, MAYOR

ATTEST

MICHELE MILLER, TOWN CLERK

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.