



# BUILDING PERMIT APPLICATION

[www.silverthorne.org](http://www.silverthorne.org)

## APPLICANT INFORMATION

<b>Job Name:</b>	<b>Application Date:</b>
<b>Address:</b>	<b>Permit Number:</b>

## OWNER INFORMATION

<b>Owner Name:</b>	<b>Phone:</b>
<b>Mailing Address:</b>	<b>Fax:</b>

## CONTRACTOR/CONTACT INFORMATION

<b>Contractor Name:</b>	<b>Phone:</b>
<b>Mailing Address:</b>	<b>Fax:</b>
<b>Who should we contact with questions:</b>	<b>Phone:</b>
<b>E-mail address:</b>	

<b>Building Use:</b> Residential or Commercial	<b>Valuation:</b>
<b>Square Footage:</b> Finished:      Unfinished:      Garage:      Deck:	
Other:	
# of Bedrooms:	# of Bathrooms:

## BUILDING DEPARTMENT TO FILL OUT INFORMATION BELOW:

<b>Code Edition:</b>	<b>Plan Review Fees:</b>
	<b>Building Permit Fee:</b>
	<b>Excise Tax:</b>
	<b>Total:</b>

**NOTICE:** Separate permits are required to electrical, plumbing, heating, fireplaces, ventilating, air conditioning and hot-tubs.

**This permit becomes null and void if construction authorized is not commenced with 180 days or if construction is suspended or abandoned for a period of 180 days at any time after work is commenced.**

I hereby certify that I have read and examined this application and know the same to be true and correct. I agree to comply with all Town ordinances and State laws regarding building construction and to build according to the approved plans. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

\_\_\_\_\_  
Signature of builder or owner

\_\_\_\_\_  
Date

**TOWN OF SILVERTHORNE  
BUILDING DEPARTMENT**

## PLAN SUBMITTAL CHECKLIST

PLANS WILL ONLY BE ACCEPTED WHEN **ALL** OF THE FOLLOWING INFORMATION IS PROVIDED.

### **BUILDING DEPARTMENT:**

\_\_\_\_\_ Completed permit application.

\_\_\_\_\_ If the project is located in an area governed by a Home Owner's Association (HOA), written final approval must be received by the Town before we will accept plans.

\_\_\_\_\_ Fire Department sign-off for residences located in Three Peaks (ENCG), homes over 6,000 square feet and all commercial projects.

\_\_\_\_\_ Current warranty deed, if applicable.

\_\_\_\_\_ Soils report specific to the site/lot.

One set of completed drawings must be submitted which include:

\_\_\_\_\_ Site plan with topographical information

\_\_\_\_\_ Foundation plans

\_\_\_\_\_ Framing plans

\_\_\_\_\_ Elevations with U.S.G.S. ties including top of ridge elevation to be used in building height calculation.

\_\_\_\_\_ Structural drawings (foundation and framing plans) must be wet stamped by an architect or engineer licensed in Colorado which include:

\_\_\_\_\_ All design loads

\_\_\_\_\_ Code versions used

\_\_\_\_\_ "Title block" with total areas (i.e. livable area, unfinished, garage, etc)

\_\_\_\_\_ The plan review fee and excise tax are due and payable at the time of submittal.

\_\_\_\_\_ 2012 IECC Paperwork

### **PLANNING - ENGINEERING - PUBLIC WORKS DEPARTMENTS:**

\_\_\_\_\_ Landscape plan (According to Town Code Section 4-6-14). Include revegetation information on site plan.

\_\_\_\_\_ Designated snow storage area(s).

\_\_\_\_\_ Tree Conservation Plan (See Town Code Article VIII, Environmental Guidelines).

\_\_\_\_\_ Outside lighting plan (See Town Code Section 4-6-16).

\_\_\_\_\_ Exterior lighting location on architectural elevations and manufacturer.