



BUILDING PERMIT APPLICATION

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APPLICANT INFORMATION

Job Name:	Application Date:
Address:	Permit Number (For Office Use):
Project Description:	

OWNER INFORMATION

Owner Name:	Phone:
Mailing Address:	

CONTRACTOR/CONTACT INFORMATION

Contractor Name:	Phone:
Mailing Address:	
Who should we contact with questions:	
E-mail:	Phone:

Building Use:	1- Residential:	2- Commercial:			
Valuation(\$):					
Square Footage:	Finished:	Unfinished:	Garage:	Deck:	Other:
# of Bedrooms:		# of Bathrooms:			

FOR OFFICE USE ONLY	
Code Edition: 2018 IBC	Plan Review Fees:
2018 IRC	Building Permit Fees:
	Excise Tax:
	Total:

NOTICE: Separate permits are required to electrical, plumbing, heating, fireplaces, ventilating, air conditioning and hot-tubs.

This permit becomes null and void if construction authorized is not commenced with 180 days or if construction is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. I agree to comply with all Town ordinances and State laws regarding building construction and to build according to the approved plans. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

Signature of Builder or Owner

Date



BUILDING DEPARTMENT PLAN SUBMITTAL CHECKLIST

PLANS WILL ONLY BE ACCEPTED WHEN **ALL** OF THE FOLLOWING INFORMATION IS PROVIDED. NOT ALL OF THESE ARE REQUIRED, IT IS DEPENDANT UPON THE TYPE OF PROJECT.

BUILDING DEPARTMENT:

- Completed permit application.
- If the project is located in an area governed by a Home Owner's Association (HOA), written final approval must be received by the Town before we will accept plans.
- Fire Department sign-off for residences located in Three Peaks (ENCG); homes over 6,000 square feet and all commercial projects.
- Current warranty deed, if applicable.
- Soils report specific to the site/lot.
- The plan review fee and excise tax are due and payable at the time of submittal.

One set of completed drawings must be submitted which include:

- Site plan with topographical information
- Foundation plans
- Framing plans
- Elevations with U.S.G.S. ties including top of ridge elevation to be used in building height calculation.
- Structural drawings (foundation and framing plans) must be wet stamped by an architect or engineer licensed in Colorado which include:
 - All design loads
 - Code versions used"Title block" with total areas (i.e. livable area, unfinished, garage, etc.)
- 2018 IECC Paperwork (commercial projects)
- Details of water & sewer service line system shown on site plan & mechanical plans - as described in the "Town of Silverthorne Water & Sewer Information for Building Permit Applications and Inspections."
- Erosion / Drainage Control Plan / BMP's (Best Management Practices)
- Grading Plan (showing existing & proposed USGS countours)

PLANNING - ENGINEERING - PUBLIC WORKS DEPARTMENTS:

- Landscape plan (According to Town Code Section 4-6-14). Include revegetation information on site plan.
- Designated snow storage area(s).
- Tree Conservation Plan (See Town Code Article VIII, Environmental Guidelines).
- Outside lighting plan (See Town Code Section 4-6-16).
- Exterior lighting location on architectural elevations and manufacturer.